

# REPETITION OF COURSES

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Students should be aware that course repeats, for any reason, may not be looked upon favorably by some employers, by professional schools, and by honor societies. This policy applies only to courses taken and repeated at the University of North Alabama. Each student should read the policy carefully and seek help from his or her departmental academic advisor, or from the appropriate dean's office and the Office of the Registrar to determine if the following policies are appropriate to his/her degree program. All hours duplicated will be deducted from the hours passed on the academic record and may result in a change in student classification. In the Anderson College of Nursing and Health Professions, no student will be permitted to **repeat** a nursing course more than once.

## Repetition of Courses

A student may repeat any course in which a grade of **C, D** or **F** was received. For each course repeated, the highest grade will be used in determining progress, but the previous grade(s) will remain on the transcript record and all grades will be counted as work attempted in determining the grade point average (GPA). Credit in a repeated course may be used only one time toward meeting the 120 semester hour graduation requirements (except where specified higher). Also, all courses attempted at UNA will be counted in determining a student's eligibility for Federal Student Aid. (See Student Financial Aid section for more details.)

## Repeat/Recompute Policy

A student who has repeated courses in which a grade of **C, D** or **F** was received may identify **three** of those courses (up to 12 credit hours) for the purpose of recomputing the GPA. For each course identified, only the most recent grade will be used towards degree requirements and in recomputing the GPA; however, the previous grade will remain on the transcript. **A repeat/recompute is only allowed once per course; multiple repeat/recomputes for the same course are not permitted.**

A student will request the recomputing by completing the Repeat/Recompute Application (<https://www.una.edu/registrar/docs/Repeat-Recompute%20Application.pdf>) which lists the courses with the Office of the Registrar at any time prior to or on the last day of drop/add of the semester of anticipated graduation. This policy applies only to courses taken and repeated at UNA. Each student should seek help from his or her departmental academic advisor, or from the appropriate dean's office and the Office of the Registrar, to determine if this policy is appropriate to his/her degree program. In the Anderson College of Nursing and Health Professions, no student will be permitted to use the Repeat/Recompute Policy for any nursing course (NU designation). Students should be aware that utilizing the Repeat/Recompute Policy may not be looked upon favorably by some employers, by professional schools and by honor societies. The Repeat/Recompute Policy may not be applied after the degree has been conferred. Also, all courses attempted at UNA will be counted in determining a student's eligibility for Federal Student Aid. (See Student Financial (<https://www.una.edu/financial-aid>) Aid for more details.)