

COLLEGE OF EDUCATION AND HUMAN SCIENCES

<https://www.una.edu/education/>

The College of Education and Human Sciences contains the following departments:

- Connie D. McKinney Department of Human Sciences Hospitality, and Design (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design>)
- Department of Counselor Education (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/counselor-education>)
- Department of Elementary Education (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/elementary-education>)
- Department of Health, Physical Education, and Recreation (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation>)
- Department of Secondary Education (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education>)

The College of Education and Human Sciences offers undergraduate educator preparation programs in Elementary Education, Secondary Education, and P-12 Education. Human sciences majors and minors are offered in the Departments of HSHD and HPER. In addition, the College of Education and Human Sciences oversees the Kilby Laboratory School (child development center, kindergarten through sixth grade), the Education Research and In-service Center (ERIC), and the Human Performance Laboratory. The undergraduate degree programs and courses of study provided through the College of Education and Human Sciences include the following academic programs:

- BS in Education - Biology 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-biology-6-12>)
- BS in Education - Business and Marketing Education 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-business-marketing-education-6-12>)
- BS in Education - Chemistry 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-chemistry-6-12>)
- BS In Education - Choral Music P-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-choral-music-p-12>)
- BS in Education - Early Childhood Education Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/elementary-education/bs-ed-early-childhood-education>)
- BS in Education - Elementary Education Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/elementary-education/bs-ed-elementary-education>)
- BS in Education - Elementary Education Major with a Concentration in Collaborative Special Education (K-6) (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/elementary-education/dual-certification-elementary-collaborative-special-education-k-6>)
- BS in Education - English/Language Arts 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-english-language-arts-6-12>)
- BS in Education - Family and Consumer Sciences 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-family-consumer-sciences-6-12>)
- BS in Education - French 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-french-6-12>)
- BS in Education - General Science 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-general-science-6-12>)
- BS in Education - General Social Science 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-general-social-science-6-12>)
- BS in Education - Geography 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-geography-6-12>)
- BS in Education - German 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-german-6-12>)
- BS in Education - History 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-history-6-12>)
- BS in Education - Instrumental Music P-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-instrumental-music-p-12>)
- BS in Education - Mathematics 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-mathematics-6-12>)
- BS in Education - Physical Education P-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-physical-education-p-12>)
- BS in Education - Spanish 6-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-spanish-6-12>)
- BS in Education - Visual Arts P-12 Major (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/bs-professional-education-visual-arts-p-12>)
- BS Major - Culinary, Nutrition, and Hospitality Management (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/bs-culinary-nutrition-hospitality-management>)
- BS Major - Exercise Science (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/bs-exercise-science>)
- BS Major - Health, Physical Education, and Recreation (Non-Teaching) (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/bs-health-physical-education-recreation-non-teaching>)

- BS Major - Human Environmental Sciences (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/bs-human-environmental-science>)
- BS Major - Sport and Recreation Management (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/bs-sport-recreation-management>)
- Coaching and Officiating Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/coaching-and-officiating-minor>)
- Community Recreation Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/community-recreation-minor>)
- Culinary Arts Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/culinary-arts-minor>)
- Design Build Technology Certificate (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/design-build-technology-certificate>)
- Design Build Technology Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/design-build-technology-minor>)
- Educational Studies Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/secondary-education/educational-studies-minor>)
- Exercise Science Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/exercise-science-minor>)
- Fitness Management Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/fitness-management>)
- Food Management Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/food-management-minor>)
- Foods and Nutrition Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/foods-and-nutrition-minor>)
- Health Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/health-minor>)
- Health Promotion Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/health-promotion-minor>)
- Hospitality Management Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/hospitality-management-minor>)
- Human Environmental Sciences Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/human-environmental-sciences-minor>)
- Kitchen and Bath Design Certificate (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/kitchen-bath-design-certificate>)
- Kitchen and Bath Design Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/kitchen-bath-design-minor>)
- Nutrition Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/nutrition-minor>)
- Outdoor Education Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/outdoor-education-minor>)
- Parent Education Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/parent-education-minor>)
- Retailing and Clothing Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/retailing-clothing-minor>)
- Space Planning and Design Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/space-planning-design-minor>)
- Sport and Entertainment Management Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/sport-and-entertainment-management-minor>)
- Sport Management Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/sport-management-minor>)
- Study Abroad Certificate in Nutrition (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/study-abroad-certificate-nutrition>)
- Study Abroad Certificates (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/health-physical-education-recreation/study-abroad-certificate>)
- Therapeutic Nutrition Science Minor (<https://catalog.una.edu/undergraduate/colleges-programs/education-human-sciences/human-sciences-hospitality-design/therapeutic-nutrition-science-minor>)

All Educator Preparation programs are approved by the Alabama State Board of Education. The Conceptual Framework is designed to reflect current research-based knowledge and effective practices through professionalism, assessment, collaboration, technology, diversity, and reflection. The UNA College of Education and Human Sciences prepares knowledgeable practicing professionals by “engaging learners, inspiring leaders, and transforming lives”. The Educator Preparation Program in the College of Education and Human Sciences is accredited by the National Council for the Accreditation of Teacher Education (NCATE), now the Council for the Accreditation of Educator Preparation (CAEP), <http://www.caepnet.org/accreditation>. This covers initial teacher preparation programs and advanced educator preparation programs at the University of North Alabama. However, the accreditation does not include individual education courses that the institution offers to P-12 educators for professional development, relicensure, or other purposes. Degree requirements are subject to change in order to comply with state and/or federal guidelines. Students/candidates should consult with their academic advisor throughout their program to ensure all requirements are met.

The College of Education and Human Sciences has the responsibility to ensure all candidates admitted to the Teacher Education Program (TEP) remain in good standing throughout the program. Educator preparation candidates may be placed on probation, suspended, or removed from TEP by the College for issues including, but not limited to, grade point average deficiencies, dispositions, academic dishonesty, or institutional

sanctions. Educator Preparation candidates must be in good standing in TEP to enroll in restricted courses including the internship.

Students pursuing human sciences majors may be placed on probation, suspended, or removed from a program by the departmental faculty for issues including but not limited to grade point average deficiencies, dispositions, academic dishonesty, or institutional sanctions.

A one-time only College of Education and Human Sciences (COEHS) assessment fee of \$125 is charged for the first enrollment in courses with the following prefixes: ECE, EED, ED and EEX. This fee is also charged to designated content methods courses for secondary and P-12 educator preparation majors and other select courses in the COEHS (i.e. HPE or HES courses).

In rare cases in which assigning a grade of I or IP is not the most appropriate course of action for incomplete coursework, COEHS students who continue to use university resources, including faculty, facilities, library resources, etc., must maintain continuous enrollment status until the coursework has been completed and a final grade has been assigned. This continuous enrollment requirement includes but is not limited to practicum and research courses. Course numbers 479/679/779 are discipline-specific and are reserved to provide a means of maintaining such continued enrollment. Course credit will not count toward degree requirements or a student's GPA calculation. A grade of S or U will be assigned. Students will be allowed to use this option up to two times per incomplete course. No prerequisite required.

Educator Preparation Requirements

1. Admission to the University.
Admission to the University does not assure admission to programs in educator preparation.
 2. Declaration of a Major.
Students may select education as a major upon admission to UNA, but are not classified as educator preparation candidates until they have been formally admitted to the UNA Teacher Education Program (TEP). Prior to formal admission:
 - a. Students are assigned a faculty advisor in their major. Secondary and P-12 students will be assigned a faculty advisor in the College of Education and Human Sciences and an advisor in their major/teaching field.
 - b. Secondary and P-12 students who are classified as second semester sophomores may enroll in the following education courses prior to formal admission to TEP: Preprofessional Seminar and Laboratory Experience (ED 292), Human Growth and Development (ED 299), Introduction to Students with Exceptional Learning Needs (EEX 340), Content Literacy (ED 375), and Instructional Technology for the High School (ED 381). ASBI/FBI background clearance is a prerequisite for education courses with required school-based clinical experiences.
 - c. Elementary education students may enroll in the following education courses prior to formal admission to TEP: Creative Arts for Children (ECE 312), Preprofessional Seminar and Laboratory Experience (ED 292), Children's Literature in a Digital Age (EED 301), Introduction to Elementary Education (EED 319), Instructional Technology (EED 324), Social Studies for the Elementary School Teacher (EED 305), Science for the Elementary School Teacher (ES 308), AND Introduction to Students with Exceptional Learning Needs (EEX 340).
 - d. Early Childhood Education students may enroll in the following education courses prior to formal admission to TEP: Introduction to Early Childhood Education (ECE 309), Creative Arts for Children (ECE 312), Preprofessional Seminar and Laboratory Experience (ED 292), Children's Literature in a Digital Age (EED 301), Instructional Technology (EED 324), Introduction to Students with Exceptional Learning Needs (EEX 340), Social Studies for the Elementary School Teacher (EED 305), Science for the Elementary School Teacher (ES 308), Child Development (HES 262), AND Infants and Toddlers (HES 470). ASBI/FBI background clearance is a prerequisite for education courses with required school-based clinical experiences.
 - e. Educator Preparation majors who have attended a college or university outside the United States shall obtain an evaluation of the foreign credentials from a foreign-credential evaluation service recognized by the UNA Teacher Certification Office and the Alabama State Department of Education.
 - f. Human Science majors who have attended a college or university outside the United States must have their transcripts evaluated by a university-approved international credentials evaluator such as World Education Services (WES), Educational Credential Evaluators (ECE), etc.
3. Admission to the Teacher Education Program (TEP).
To be considered a candidate in an educator preparation program, students must be formally admitted to the UNA Teacher Education Program and meet the following requirements:
 - a. Submission of formal application to TEP. The deadline to apply for admission to TEP is posted each semester in Stevens Hall and outside the Office of Educator Preparation. A late application must be accompanied by a \$50 late fee.
 - b. Completion of the required general education courses. A grade of "C" or higher must be obtained in Fundamentals of Speech (COM 201), First-Year Composition I (EN 111), and First Year Composition II (EN 112).
 - c. A grade point average of 2.75 or higher on all work attempted.
 - d. A grade point average of 2.75 or higher on all work attempted at the University of North Alabama.
 - e. A grade point average of 2.75 or higher on all work attempted in the teaching field with a grade of "C" or higher in each course.
 - f. Grade point average of 3.00 or higher on all work attempted in the professional studies component with a grade of "C" or higher in each course.
 - g. Successful completion of the TEP Interview, which occurs during the semester the student is enrolled in Preprofessional Seminar and Laboratory Experience (ED 292). The interview includes assessments of oral communication, written communication, and professional dispositions. Candidates are allowed a maximum of two attempts to successfully complete the interview.
 - h. Successful completion of Preprofessional Seminar and Laboratory Experience (ED 292) with a grade of "C" or higher.
 - i. A passing score on all parts of the Praxis Core Academic Skills exam.
 - j. Successful background clearance by the ASBI and FBI (fingerprinting).
 - k. Receipt of notification of formal admission to TEP by the Certification Officer at the end of the semester of application.
4. Retention in Programs.
Educator Preparation candidates must maintain:
 - a. The required GPA in each category (UNA; overall; teaching field(s); professional studies).
 - b. Satisfactory ASBI/FBI background clearance.

- c. Satisfactory knowledge, skills, and dispositions.
 - d. A grade of “C” or higher in all courses in the professional studies component and the teaching field component.
5. Admission to Internship.

Educator Preparation candidates must:

- a. Maintain all requirements listed under Admission and Retention to TEP.
 - b. Submit a formal application to the Office of Educator Preparation according to the following deadlines: Fall candidates should apply between January 1 and March 1; spring candidates should apply between August 1 and September 30. Late applications must be accompanied by a \$50 late fee and will be accepted as placements are available.
 - c. Complete all required coursework.
 - d. Submit a passing score on each of the required Praxis II examination(s). Score report must be on file in the Office of Teacher Certification, and must reflect the passing score(s) set by the Alabama State Department of Education. Candidates who have not submitted passing scores will not be placed in an internship.
 - e. Document acceptable multicultural experience.
 - f. Complete all required field experience hours.
 - g. Meet all eligibility requirements for internship placement prior to the internship semester.
 - h. Provide proof of personal liability insurance.
6. Graduation

Educator Preparation candidates must meet the following requirements prior to graduation:

- a. Have an overall GPA of 2.75 or higher on all college work attempted, on all work attempted at the University of North Alabama, on all work attempted in the teaching field(s), and a GPA of 3.0 in the professional studies component. A grade of “C” or higher is required in each course in the professional studies component and each course in the teaching field.
- b. Successful completion of an exit assessment covering professional education.
- c. Satisfactory completion of all coursework, field experiences, and the internship.

Internship Requirements

Internships for candidates seeking professional educator certification are offered in the fall and spring semesters only. Candidates are assigned to a single or dual internship placement that consists of a full-time assignment in an approved school setting or settings for a full semester. The University reserves the right to assign an intern to any school setting in the greater Shoals area. The intern must comply with all codes, policies and regulations of UNA and the assigned school(s). The intern is responsible for transportation to and from the placement(s) and may not be enrolled in other courses during the internship semester.

Undergraduate internship experiences must occur in the appropriate grade level(s) and subject(s), and are supervised by an approved certified classroom teacher who is the teacher of record for the class. Interns may not complete an internship as a substitute teacher or in a classroom under the supervision of a long-term substitute teacher.

For candidates seeking certification in two or more distinct teaching fields, an additional full semester of internship shall be required (e.g., mathematics and biology or elementary and Spanish). For candidates seeking certification in two or more related fields, the internship may be

divided between the two teaching fields during a single semester (e.g., physics and chemistry). For elementary education, the internship shall include upper and lower elementary placements. For P-12 programs the internship shall be divided between early childhood/elementary and middle/secondary grades.

Alabama Class B Professional Certificates

Candidates seeking a recommendation for Alabama Class B Professional Educator certification must meet all requirements set forth by the Alabama State Department of Education (ALSDE) at the time the application is submitted.

Certification regulations are established by the ALSDE and are subject to change without prior notification. Candidate eligibility must be verified at the time the application is submitted. Currently, eligibility for recommendation for an Alabama Professional Educator certificate includes successful completion of a state-approved certification program, review of ASBI/FBI background clearance, acceptable test score results on the Alabama Educator Certification Assessment Program (Praxis Core Academic Skills and Praxis II), and proof of graduation from a regionally accredited institution with the required GPA and graduation date posted on the official transcript.

Candidates who hold a bachelor’s degree and are seeking initial certification or certification in a second teaching field must meet all current program requirements, including an additional internship and testing requirements. All transferred coursework and UNA coursework will be reviewed to ensure compliance with institutional, state, federal and accreditation regulations. Candidates may be required to repeat coursework or provide additional evidence that all regulations are met. Only candidates who have met all current regulations will be eligible for a recommendation for a professional certificate.

Certification in Other States

Candidates who seek certification in states other than Alabama should contact the appropriate State Department of Education to determine specific certification requirements in that state.

Study Abroad Certificates

A College of Education and Human Sciences Study Abroad Certificate is a one-semester 15 credit hour study abroad certificate program with a focus on a specific skill or emphasis within the disciplines housed in the College of Education and Human Sciences. This program is open only to students from UNA global partner schools who come to UNA from their home university for one fall or spring semester. Targeted students are those with sophomore status and with TOEFL iBT79 or IELTS 6.0. Upon successful completion of the program, students will receive a certificate of achievement as well as the notation on their transcript of “College of Education and Human Sciences Study Abroad Certificate in (Area of Emphasis)”. Areas of emphasis include: Exercise Leadership, Health Promotion, Sport Management, and Nutrition.

Organized Activities

Kilby Laboratory School. Operated under the administration of the College of Education and Human Sciences, Kilby Laboratory School is located on the University campus and includes a kindergarten and grades one through six. It also serves as a student internship station for students in elementary education, as a laboratory school for teacher training, and for observation by students and faculty. Inquiries on the enrollment of children in Kilby Laboratory School should be addressed to the Office of

the Director. The application process is separate from and is in no way connected to those governing the Child Development Center.

Kilby Child Development Center (CDC) has a program for three- and four-year-old children. The Pre-K four-year-old program is presently state funded, free to participants, and operates from 8 a.m. to 3 p.m. five days a week. The program for three-year-olds is half-day and children may attend two (2), three (3), or five (5) days a week. Information about the program is available online at <http://www.una.edu> or by calling the Kilby Child Development Center. Admission to Kilby Laboratory School is a separate process. Children enrolled at the CDC do not automatically continue to the Kilby kindergarten.

Education Research and Inservice Center (ERIC). The center serves as a professional development center for excellence in education for area teachers currently in the classroom. The center provides workshops, single-visit seminars, and consultants for individual teachers, board members, and administrators in a six-county region consisting of Colbert, Franklin, Lauderdale, Marion, Walker, and Winston Counties. Kilby Laboratory School and the Inservice Center collaboratively serve as a demonstrational laboratory where teachers and school administrators may observe innovative educational practices. The Alabama Math, Science and Technology Initiative/Alabama Science in Motion (AMSTI/ASIM), The Alabama Technology in Motion (TIM), The Alabama Reading Initiative (ARI) and The Alabama Mentoring Program (ATM) are under the umbrella of the ERIC and are located at the UNA East Campus at 1640 Tune Avenue.

Human Performance Laboratory. Located in Flowers Hall, Room 401, the Human Performance Laboratory serves as a teaching and research center that benefits students and the university community. Students have the opportunity to acquire practical skills such as testing and evaluation of major components of health and fitness and designing exercise prescriptions. Utilizing computer technology, students also learn to administer and evaluate health risk appraisals. Laboratory personnel and students regularly collect and analyze data for ongoing departmental research projects.